



Children's Ministries
First Baptist Church of Mebane
301 S. Third St., Mebane, NC 27302
(919) 563-3444
www.fbcmebane.com

Dear Parents:

Thank you for your interest in our preschool! We offer a half day program for children 4 months thru pre-kindergarten. Following is a brief overview of our program from August 29th, 2011 - May 18th, 2011.

- ♥ There is a \$50 **non-refundable** registration fee. This fee needs to be paid as soon as possible to guarantee a spot in our program. Children currently enrolled have first option to available spots in our program. Once capacity in a class is reached, your child may be placed on a waiting list.
- ♥ Our hours of operation are 8:00 am until 11:45 am with pick-up beginning at 11:30 am. If you are late picking up your child, a \$1/minute late fee will be charged to your child's account. If you are habitually late, the late fee goes to \$5/minute. We reserve the right to dismiss a child from our program for late pick up.
- ♥ Your child must meet the age requirements as set forth by the Alamance-Burlington School System (ABSS) in order to be enrolled in a particular class. The cut-off day for the ABSS is August 31st for a child to be enrolled in kindergarten and subsequent classes. For example, if your child will turn 3 on September 6th, your child will be enrolled in the 2 year-old class for the school year. We try to keep children with the group they will be with in the public school system.
- ♥ Tuition is due on the 1st of each month with the first payment due September 1st. (Tuition credits will not be issued for absences due to sickness, vacations, or inclement weather days. Full tuition for the month must be paid regardless of child's attendance each month.) If tuition is not received by the 5th of the month, a \$15 late fee will be charged to your account. If tuition is not received by the 10th of the month, your child will be dismissed from the program until your account is current. (The monthly tuition rate already reflects deductions for the time the Preschool Program will be closed throughout the year and therefore will not be reduced during times that Preschool is closed. Five day children lose half a week of preschool due to ABSS teacher workdays and holidays during the year and this is already reflected in the tuition.) Payments may be dropped in the payment box by the Children's Ministries office or mailed to the address above. *A receipt is required for all cash payments.* If you have questions regarding finances, please contact our Financial Director, Angie Allmond, at 563-3444.
- ♥ Infant & Toddler classes – In these classes, our goal is to help your child learn how to socialize, share, and play with other children in a Christian environment. Because these classes are not as structured as our other classes, parents may pick the number of days and the days of the weeks that their child attends. Tuition for 2 days a week is \$140 per month; tuition for 3 days per week is \$205 per month; tuition for 4 or 5 days per month is \$250 per month. Parents are required to provide diapers, bottles w/formula and baby food if needed.

- ♥ Two, Three & Four year old classes – Tuition for 3 days (TWTh) is \$195 per month; tuition for 5 days is \$240 per month. Children entering the three and four year old classes must be potty trained.
- ♥ If your check is returned by your bank, a \$25 returned check fee will be charged to your account. After 2 returned checks, fees must be paid by money order, certified bank check or cash.
- ♥ We follow the Alamance-Burlington School System (ABSS) for closings due to some teacher work days (TWD) as well as inclement weather. The ABSS and First Baptist Children’s Ministries announce closings and delays on WGHP FOX 8 news and WFMY News 2. If the ABSS is on a 2-hour delay, **Preschool will open at 10:00 am and close at 1:00 pm.** We will not serve lunch but snack will be more substantial and served around 11:30 am. If you have questions, you may call **563-3444** after 6:30am – the voice-mail will be updated by this time.
- ♥ If your child has diarrhea (2 or more loose bowel movements), vomiting or a fever, please do not bring him/her to school until he/she has gone 24 hours without a loose bowel movement, vomiting or has been fever free for 24 hours without the aid of medications. Example: If your child vomits on a Monday night at 7:00 pm, they can not return to preschool until Wednesday morning. If a fever breaks during the night, the child **can not** return to preschool the next morning. This is to protect your child as well as the other children and staff members in our program. Remember, your child’s tuition is still due regardless of attendance.
- ♥ Please notify the preschool of any cases of infectious diseases such as strep, chicken pox, measles, mumps, impetigo, hepatitis, or meningitis, as well as head lice. You may need a doctor’s note to return to class.
- ♥ Children in the 3 & 4 year old classes will need a book-bag with a complete change of weather appropriate clothing. Teachers in the Infant, Toddler & 2 year old classes will let you know what you need to bring. Teachers may also have other requirements depending on the age of the class.
- ♥ A light snack is served daily. If parents would like to provide snack for their child’s class or for the entire Preschool for special occasions such as a birthdays or holidays, please speak with your child’s teacher. There will be several occasions through out the year where you will be asked to bring something for a class party or for a Preschool celebration.
- ♥ Children should wear weather appropriate clothing, including hat, coat & gloves. Weather permitting we are outside. We have blue rubber mulch on our playground and the color can get on shoes and clothing. It is non-toxic and the color will wash out; however, you may want to send in old shoes to change into. Sandals on the playground are discouraged.
- ♥ When picking up your child, please sign him/her out. This is for safety purposes. If someone other than the regular pick-up person is coming for your child, please let us know by note or by calling 919-563-3444 or 336-516-4500. We check I.D.s.
- ♥ Tuition cost listed is for the 2011-12 Preschool year. Tuition may or may not increase for the 2012-2013 Preschool year.

If you need additional information, please call us. Thank you again for your interest in our program.